

Valley Creek School Cooperating Society Meeting Minutes – January 21, 2025

Chair: Shelley Wiart	Treasurer: Lisa Antichow
Vice-Chair: Sarah Parchewsky	Secretary: Celeste McIlhargey
Casino Director: Angie King	Fundraising Director: Annika Triantafillou

Attendees:

Lisa Antichow, Raye-Lynn Graham, Celeste McIlhargey, Shelley Wiart, Brandy Legacy, Angie King, Ender Chung, Annika Triantafillou, Sarah Puddicombe

Meeting called to order at 7:53 pm by Shelley

- 1) Agenda and approval of minutes reviewed. Motion to approve agenda Brandy seconded by Sarah. All in Favour. Approved. Motion to approve meeting minutes from November 19th by Raye-Lynn seconded by Brandy.
- 2) Treasurer's Report
 - General account balance as of January 2025: \$3,144 (does not include AWS grant)
 - Casino account balance as of January 2025: \$45,445
 - Estimated quarterly allocation - \$11,630
 - Motions report
 - Marsh's insurance \$1053
 - Calgary Opera Tour \$1200
 - Drama Club \$5,500
 - Math materials \$400 (\$359.19)
 - Books \$3500
 - TD Bank account transfer of signatories has been confirmed
 - Needed new bank cards – but delayed due to Canada Post strike – amounts are estimated
- 3) Fundraising Report 2024 – 2025
 - Fundscript we raised \$1,899.21 + cash donation
 - Rebel Bean – upcoming
 - Little Caesars – not even 100 orders at this time
- 4) Other items to discuss
 - Registered bylaws – some revisions have been sent – special resolution definition has been changed – Motioned by Angie, seconded by Brandy APPROVED
 - Need volunteers for fundraisers

- Benevity account updated – Lisa and Shelley are contacts
- Spring symposium of ASCA – this is the place for you to go for support
- 20% of casino can go towards administration costs

5) New Motions

- VCS Staff and Administrators Request List
 - Quest Theatre - \$8000 – Motion to Table by Shelley, seconded by Angie. **REVIEW: No additional information has been provided by the school**
 - Evergreen Theatre - \$9,950 – Motion to Table by Shelley, seconded by Angie. **REVIEW: No additional information has been provided by the school**
 - Technology requests – Motion to Table by Shelley, seconded by Angie. **REVIEW: No additional information has been provided by the school**
 - Option A: \$20,000 (40 units)
 - Option B: \$25,000 (50 units)
 - We need a cheque for Little Caesars (one person has e-transferred – but not sure of the amount) – TBD
 - Coffee Cart – Motion by Annika and seconded by Sarah - \$40 – **APPROVED**
 - Reimbursement for pizza party - \$360 – Motioned by Sarah and seconded by Angie – **APPROVED**
 - ASCA membership fee - \$200 – motioned by Angie seconded by Brandy - **APPROVED**
 - **ACTION ITEM:** Find out our total for photocopying
 - Outstanding amount for guitars for music teacher - \$792.48 was requested - there was \$111.84 left from the original guitar approval – Motion for \$680.64 by Sarah, Seconded by Brandie - **APPROVED**
FOLLOW UP – Shelley will email about how to get quotes before making purchases
 - Band clinic - \$580 for second invoice – there was \$1469.22 left from previous approvals – no motions needed as second invoice was covered by remainder left **NO APPROVALS NEEDED AS WITHIN PREVIOUS APPROVED AMOUNT**

6) Next meeting date:

- February 18th at 6:30 pm at Valley Creek School Library

7) Motion to adjourn at **8:35 pm BY Shelley AND SECONDED BY Angie**. All in favour. Adjourned.

