

## Valley Creek School Cooperating Society Meeting Minutes – February 17<sup>th</sup> 2026

CURRENT LIST OF DIRECTORS:	
Chair: Sarah Parchewsky	Treasurer: Lisa Antichow
Vice-Chair: Krista Delorme	Secretary: Celeste McIlhargey
Casino Director: VACANT	Fundraising Director: VACANT

### Attendees:

Lisa Antichow, Celeste McIlhargey, Sarah Parchewsky, Krista Delorme, Raye-Lynn Graham, Shelley Wiart, Kirsten Ledergerber, Annika Triantifillou

Meeting called to order at 7:44 pm by Sarah.

- 1) Agenda and approval of minutes reviewed. Motion to approve agenda by Lisa seconded by Celeste. All in Favour. Approved. Motion to approve meeting minutes with admendment below from January 20th, 2025 by Lisa and seconded by Sarah
  - NOTE: Amendment to January meeting minutes about audits: Clarification that the audit that took place at the end of 2025 was only for Corporate Registries not for AGLC. It was for both the general and casino accounts.
- 2) Treasurer's Report
  - General account balance as of February 15th: \$14,141.83
    - Committed Motions of \$6,848.66 (Includes \$3,508.50 Fundsript deposit)
      - \$955.80 – Calgary Opera Tour – from Nov 24
      - \$750 – Popcorn Machine – from May 25 (has been purchased \$787.49 with a stand + a larger machine – overage approved by Sarah P.)
      - \$700 – 25/26 Grad – from Sep 25
      - \$300 – Coffee Cart – from Sep 25
      - \$1700 – 25/26 Dances – from Nov 25
      - \$200 – Fundsript Pizza Party – from Nov 25 (roughly \$100)
      - \$2,242.76 - AWS grant \*there is no deadline to spend this money, we have time to decide how we want to use it\*
      - These numbers may not add up to the Motions Total because of Grade 9 grad + outstanding receipts
      - Follow up: What was the \$400 deposit?
    - Balance remaining: \$7,293.17
  - Casino account balance as of December 31st \$21,691.61

- Motions of \$17,426.97
        - PE Equipment - \$908.34
        - Alien In-line - \$5,838.18
        - Band Clinics - \$3000 from May 2025 (none of this has been spent yet)
        - \$5,760 – Bussing from Jan 2026
        - \$1,920.45 – Band instruments – from May 2025 (postponed)
      - Balance remaining \$4,264.64
      - AGLC audit due March 28<sup>th</sup>, including exp. From December 1 2024 – November 30 2025 – this is only for the casino account. She needs to find receipts for purchases – Sarah or Celeste or Krista will need to sign-off, she sends the documents, AGLC reviews and signs off that we are spending the proceeds within their guidelines.
      - Some invoices have been sent Feb 17<sup>th</sup> for the band clinics + PE equipment
    - Motions report
      - The following items were motions from the January 20<sup>th</sup> 2026 meeting:
        - \$5, 760 field trip bussing (see Jan meeting minutes for breakdown)
- 3) Fundraising Report 2024 – 2025 (Annika)
- Rebel Bean Update
    - Feb 2<sup>nd</sup> to 20<sup>th</sup> for sales, pick up will be first week of March
    - Has not been going well – social media has been difficult as well
    - There have only be 17 sales as of Feb 17<sup>th</sup>
    - A letter was sent home last week but only sent to younger grades or only with the youngest student
    - If council members can share it on their own social media
    - Suggestion: share a link as well as QR code (some people don't know how to open the QR code from a photo)
  - Other fundraising updates:
    - New popcorn machine is way bigger than the last one
    - The machine is bent in the area where the seeds go – it is still functional – we will request a discount
- 4) Other items to discuss
- Recruitment and Succession Planning: some roles are still vacant
  - Follow up: COBS may have ended their fundraising partnership – Raye-Lynn will do more research

- *Follow up: candy sale?* This was reviewed by Sarah + Annika in School Council meeting – Sandra will review with the SWAT team.
- *Follow up: When does the money from previous casino need to get spent by?* Casinos are every 18 months, you have up until the end of the period, you can ask for an extension. The new rules from last year removed deadlines.
- **ACTION ITEM FOR SARAH:** Review with admin how funds are being spent across subject areas. This was sent as a follow up to admin but we are still waiting for an answer.
- **ACTION ITEM FOR SARAH:** Invite teachers from different grades to come to the meeting based on a rotating schedule

#### 5) New Motions

- \$5,460 for School Jerseys for Cross Country and Track Team
  - Tabled in February due to lack of funds in Casino and general accounts – Review again in March
- \$850 Fashion Club – Motioned by Celeste – Seconded by Lisa – All in Favour – **APPROVED**
  - What is CBE's responsibility in ensuring the machines are in good repair?
  - If Fashion is offered as a course next year, who is responsible for the machines?
  - What if we approve the funds and then no one does fashion?
- Art (Shelley):
  - It might not be possible to do it all in one day
  - It might be better to start it in September
  - Let's plan to do it in the Fall + allocate 2 days
  - October 2026 – using remaining AWS funds
- Outstanding: band instruments + band clinics **\*Action Item for Sarah to follow up with admin\*** Some receipts were sent on the morning of Feb 17<sup>th</sup> for band clinics (three receipts) + sports equipment + invoice for Calgary Opera.

Next meeting date:

- March 17th at 6:30 pm ONLINE via MS Teams (link to be provided by admin)
  - In person meetings will resume in April

6) Motion to adjourn at 8:25 pm BY Sarah. All in favour. Adjourned.

